

Partners:

Dr. B Hammersley
Dr. D Thornhill
Dr. A Cockburn
Dr. E Maddock

Dr. C White
Dr. K Evans
Dr. J Heague



Stenhouse Medical Centre
66 Furlong Street
Arnold
Nottingham NG5 7BP
Tel: 0115 9673777
Fax: 0115 9673838

14/06/2011

AGENDA for meeting 08/06/2011

1. Introductions.
2. What is a patient participation group and why have one?
3. Form the constitution of the PPG and agree group specific roles.
4. Discuss key objectives i.e. form a practice survey for our patients.
5. Any other business.

Minutes from meeting 08/06/2011

1. Introductions, attended by PH, MR,CW,JH,MB (surgery team), BW,HM,JS,MN,SR,MW,ND apologies CJ (patient group)
2. PPG info packs given out to be reviewed, also can be accessed via www.napp.org.uk,

Agreed not a fund-raising group at this time,

Patients asked how we had invited certain patients to the group?

Doctors had put names forward to represent different patient groups within our practice but we had had a poor response from the younger and ethnic group that had been invited, PH requested any ideas to encourage their interest.

MW requested local demographics to understand our pt population-

MR-a copy is available to review for the next meeting that was written 2006

Any questions to be discussed at next meeting,

3. Terms of reference of group to be agreed at next meeting,

- Codes of conduct were handed out.
- Agreed specific roles to be decided once group are more familiar with what the PPG is,
- Need to agree PPG name,
- Meetings were agreed monthly initially for first 3 months then quarterly.

4. Key objectives,

- Discussed patient survey (copy of previous national survey enclosed (2009-2010) needs to be formulated and launched to practice patient population, results will need to be reviewed by PPG and any action taken to be published to practice website and notice-boards.
- PPG to be used as a sound-board for any new services, not a forum for complaints,
- Also constructive ideas to improve the practice/services.

MW & HM are employed by PCT and expressed an interest in discussing NHS changes and impact on the practice, MR said nothing definite yet decided and that nothing had changed at the moment that is impacting services to our patients, will be reviewed when needed

5. AOB – Next meeting set at 2pm 13th July 2011 at Stenhouse